Guidelines for Nominations

General

- Nominations must include all of the information requested in the nomination form (either online or on paper) provided by LUI Che Woo Prize Limited (the ‘Prize Company’).
- Nominators may submit nomination(s) by either one of the following options:
  1. Submit nomination(s) by completing the nomination form(s) online via an electronic link specifically assigned to each nominator; or
  2. Submit nomination(s) by completing and returning the signed nomination form(s) to the Prize Company by post.
- The nomination form must be completed in English.
- For online submission, nominators shall complete and submit the nomination form online through the electronic link to be provided by the Prize Company.
- For submission by post, nominators may use the nomination form provided by the Prize Company or may download nomination form(s) through the electronic link specifically assigned to each nominator provided by the Prize Company. Nomination form(s) must be completed and signed by the nominator and returned to “Secretariat of the LUI Che Woo Prize at 1801, K. Wah Centre, 191 Java Road, North Point, Hong Kong” and received by the Prize Company on or before 31 October 2020.
- Each nominator may submit one (1) nomination for each Prize Category and therefore each nominator can submit a maximum of three (3) nominations (i.e. nominate one (1) nominee for each of the three Prize Categories). A separate nomination form in respect of each nominee. A blank nomination form may be downloaded through the electronic link specifically assigned to each nominator provided by the Prize Company.
- Nominators may provide a copy of each nominee’s Curriculum Vitae to the Prize Company, but this is not compulsory.

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• The Prize Company will retain the nomination form(s) and supporting materials for such period as the Prize Company deems necessary in accordance with its internal record keeping procedures.

• Any personal data contained in the materials, including the nominee’s name and address, will only be used for the purposes of the Prize and not for any other purposes.

Part 1: The Nominator

The nominator’s details must be included in this section.

In question 2, please include the name of the organisation or institution of which the nominator is an employee, director, member, etc.

Part 2: The Nominee

Nomination Category

The nominators must indicate the Prize Category for which he or she is proposing a nominee. The Prize Categories are as follows:

- Prize Category 1 : Sustainability Prize  
(Sustainable development of the world)

- Prize Category 2 : Welfare Betterment Prize  
(Betterment of the welfare of mankind)

- Prize Category 3 : Positive Energy Prize  
(Promotion of positive life attitude and enhancement of positive energy)

Personal details

The nominee’s contact details must be included in this section.

In question 7.a (for individual nominee), please insert the name of the organisation or institution of which the nominee is an employee, director, member etc.

In question 7.a (for individual nominee) or 6.b (for organisation nominee), please include details of how the nominator has come to know the nominee, e.g. “research colleague”.

In question 11, a nominator may provide a copy of each nominee’s Curriculum Vitae to the Prize Company, but this is not compulsory.
**Reasons for nomination**

Questions 9.a and 9.b are the key questions in the nomination.

Question 9.a. Please give a brief summary of why the nominee should receive a Prize.

Question 9.b. Please include a statement clearly setting out:

- the outstanding works, accomplishments or contributions of the nominee;
- the impact (both present and expected future) that the nominee has made in its particular field.

In question 10, please list the awards and honours received by the nominee (optional).

In question 12.a, please provide details of any supporting materials submitted with the nomination. **A maximum of 5 items of supporting materials may be submitted.**

Supporting materials should be selected on the basis that they are relevant to the nomination. Submitting supporting materials is not a compulsory requirement. The Prize Company will accept papers (in word or PDF format), artwork (in word, PDF or JPG format) or a single CD/DVD with a nomination.

**Part 3: Declaration by Nominator**

For online submission(s), please **tick the box provided in this section** of the nomination form.

For submission(s) by post, please **complete, sign and date** the nomination form where indicated.

A nomination will not be valid without this declaration.

**Enquiry:**

For questions or help, please contact us at:

The Secretariat
Email   : nomination@luiprize.org
Phone   : +852 2960 3798